SPECIAL MEETING MINUTES
Northome City Council
Special Meeting Minutes
July 21st, 2026
6:00 pm
Northome City Hall

Staff Present: Tess Skiles (clerk), Aarin Reinarz (Bar Manager), Lynn Hunt (Bartender)
Others Present: None
Present: Mayor Karen Olson, Jamie Skoe, Danci Lindley, Merritt Montgomery, Cole VanBeusekom
Not Present: None

The special meeting was called to order at 6:00 pm by Mayor Karen Olson. This meeting was recorded.

Agenda Items.....

1. The Pledge of Allegiance was recited by all in attendance.

2. Motion made by Councilor VanBeusekom to accept the July 21st, 2026 Special Meeting Agenda, noting that the meeting should not be longer than an hour and a half. Seconded by Councilor Montgomery. Voting Yes: Olson, Skoe, Lindley, Montgomery, VanBeusekom. Voting No: None. Motion Carried.

3. Employee Evaluation – CLOSED – This portion was recorded.
   *The meeting was closed at 6:02 pm to conduct an employee evaluation for Lynn Hunt. Clerk Skiles excused herself for this portion of the meeting. The meeting was reopened at 6:30 pm.
   *It was decided that Aarin will be issuing a written warning to Lynn for defamation of a city employee and council member. It will also be included that, in the case of one more infraction of any kind that would justify another oral or written warning, that will be grounds for termination.

4. Muni Operations
   *Suggested to touch up and paint the bar after removal of wall hangings
   *Employee discounts are being suspended due to no law stating that city employees are authorized to have employee discounts because of their employment status.
   *Also evaluating the discounts more closely in general. Will no longer be doing the driver's license discount to avoid "double discounts," especially in cases where that discount would be issued during happy hour.
   *Switching from Coors Light draft to Busch Light draft
   *Aarin plans to conduct a staff meeting at some point and also plans to train staff on his Bloody Mary recipe.
   *Discussed doing more promotional deals/events/marketing, happy hour expansion, and putting more emphasis on daily specials.
   *Aarin will be taking over posting on the Facebook page. Other employees will be removed; only people with access will be Aarin and Tess
   *Aarin will have an update on alcohol awareness training by the August council meeting.
   *Will be making sure that any employees who work specific events, such as the meat raffle, are listed on the schedule with the regularly scheduled bartender for that shift.
   *Discussed making sure all info regarding labor and employee information is correct in the POS system to make time clock reports more accurate. Would like to utilize these reports for cost analysis. Clerk requested to continue doing both the physical time-cards and clocking in on the

POS system until everyone gets in the habit of clocking in and out and all information that is inputted in the POS is correct to ensure hours are correct and payroll is correct.
*Councilor VanBeusekom had to excuse himself from the meeting at 7:22 pm.

5. Motion made by Councilor Skoe to adjourn the meeting. Seconded by Councilor Montgomery. Voting Yes: Olson, Skoe, Lindley, Montgomery, VanBeusekom. Voting No: None. Motion carried.

Meeting adjourned at 7:29 p.m.

These are the official minutes of the July 21st, 2026, Northome City Council Special Meeting

Mayor

Attest: